

# Monmouth College - Network Account Application



The privilege of owning an account on the Monmouth College Network is given to members in good standing of the Monmouth College community. Network facilities may not be used at Monmouth College in any manner proscribed by law or disallowed by licenses, contracts, or College regulations. Individual users are responsible for activities within their own accounts. Any misuse of another individual's account is prohibited. Tampering (hacking) with any part of the computer/network system is prohibited. The network is a shared and limited resource. All accounts are subject to the policies and procedures proscribed by the Monmouth College **Information Systems Policies and Procedures** statement.

Please Note \* Please Note \* Please Note \* Please Note \* Please Note

**Campus Wide Emails:**

Do not use email for mass messaging. Scot Central Messages is where you should place all mass mailings, i.e.; items for sale, lost items, announcements, etc.

**Software Licenses:**

Misuse of software licenses will not be tolerated. You must **NOT** copy any portion of a licensed application.

**Printing:**

Printers are provided for academic purposes only. Do not print multiple copies of invitations, handouts or any non-academic document. Copy machines are available for generating multiple copies.

**Food & Drink:**

No food or drink are permitted in any of the computer labs.

**Account Changes:**

You must present a photo ID when requesting changes to your network account, i.e.; setting a forgotten password. **There are no exceptions to this rule.**

**Logging Out:**

Be sure to log off the PC when you are finished. If you find a PC that someone left logged in, just log them off. It is a violation to use another persons account.

**Games:**

If you are playing games when people are waiting to use the PC for academic work then you must relinquish the resources for their purposes.

**Hardware Problems:**

Do not tamper with any hardware. If something does not work, report the problem to the student worker on duty or a staff member from the Information Systems staff.

**Violation of these rules may lead to suspension of your account.**

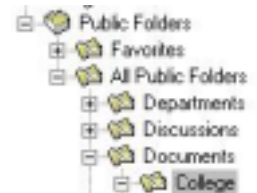
**Students**, check your current class status: \_\_\_ **Transfer** \_\_\_ **Freshman** \_\_\_ **Sophomore** \_\_\_ **Junior** \_\_\_ **Senior**  
 (Note: All Transfer and Freshman must attend their scheduled Computer Network Orientation)

**Personnel**, check the appropriate choice and fill in any blanks where requested:

\_\_\_ **Faculty - Dept:** \_\_\_\_\_ **Staff - Dept:** \_\_\_\_\_ **Emeriti** \_\_\_ **Alumni**

I \_\_\_\_\_ ID#: \_\_\_\_\_ Login Name: \_\_\_\_\_  
 (print name above) (if known) (if renewal)

have read and agree to abide by the Monmouth College [Information Systems Policies and Procedures](#) (this document can be found in the **Public Folders** section of your e-mail, see figure at right) and realize that any violation of those rules may result in revocation of my computer privileges as well as referral to the appropriate College disciplinary authority.



\_\_\_\_\_ (signature) \_\_\_\_\_ (date)

**Renewing your account? Remember your password? [ ] Check here to have your password reset to ZEBRA.**

Office Use Only: Personnel Ofc \_\_\_\_\_ IS Ofc \_\_\_\_\_ Date Created \_\_\_\_\_