

**Break Housing ---- Request for Permission to Stay on Campus**  
**Monmouth College**

Please check one

- Thanksgiving Break
- Christmas Break
- Spring Break
- Summer Break

I \_\_\_\_\_ ID# \_\_\_\_\_ presently residing  
(print name)

in \_\_\_\_\_ Hall, Room # \_\_\_\_\_ request permission for

housing on campus for the period beginning \_\_\_\_\_, \_\_\_\_\_ until  
(day) (date)  
\_\_\_\_\_, \_\_\_\_\_. I will be staying in \_\_\_\_\_ hall,  
(day) (date)

Room # \_\_\_\_\_, Phone # \_\_\_\_\_.

- I understand that I will be charged \$60.00 per week (or any part of a week) for this housing.

I will be moving back into my regular room on \_\_\_\_\_  
(date)

\_\_\_\_\_  
(print name)

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

**For Office Use only:**

- Waive fee:

\_\_\_\_\_  
(reason)

- Approved/Declined  
Office of Residence Life  
Initials \_\_\_\_\_