

COMM 115 Radio Workshop Spring 2017

Instructor: Chris Goble Phone: Ext. 2216 (office)
Office: Wallace Hall Room 310 (309)667-2829 (home)
Office Hours: MWF 10-11 TR 1-2, or by appt. Email: cgoble@monm.edu (office)

Text: None

Course Description: Practical experience in radio production with a primary focus on being a Disc Jockey for the student radio station. Open to all students. May be repeated for credit. (1/4 Course Credit)

Course Materials Needed: Each student may need to purchase supplies for show promotions.

Course Goals:

1. Each student will get some practical experience in radio.
2. Each student will produce a weekly radio program (individually or in pairs).
3. Some other projects may include: sports, news, production, promotion, etc.

Course Assignments:

1. Complete a minimum of 30 hours of work. For on-air credit you must be present in the studio.
2. Student will be required to complete at least **30 hours of work. 25 on-air** hours and **5 hours of off-air work or training workshops** is ideal. Off-air hours can include working a WPFS sponsored event, promoting your on-air show, working with a WPFS exec staff member on a project, etc. If off air hours opportunities are limited, as long as each student has done at least 1 off air hour and 29 on air hours the student can still get a good grade.
3. **WPFS DJ's are required to attend** any scheduled course meeting. Missing more than three meetings will result in failing the workshop.
4. Meet your air time responsibilities. If you are scheduled to be on the air, you are expected to be there. If at any point in the semester you fail to earn any hours during a week without the instructor's permission, your show will be cancelled and you will fail the workshop.
5. Each student(s) will have their shows critiqued by an Exec. Staff member and attend an Air-Check meeting with that Exec, this will happen at multiple times during the semester.
6. Properly complete any paperwork required by the WPFS staff. Failure to properly record hours and play lists will result in loss of those on-air hours for the class.
7. Follow all rules and guidelines required by the WPFS staff.
8. Attend any meetings scheduled by the WPFS staff or the professor.
9. Complete a written self-evaluation by the last day of regular classes
10. Each show will write and record a promotional on-air announcement for your show by the 15th of February.
11. Each show will write a description of your show and post it to the course Facebook page by the end of the first week.
12. Complete and submit the DJ application by the end of first meeting.

Questions about scheduling, production, music, and the day to day operations of the station should be directed to the WPFS executive staff.

Academic Honesty and Media Regulation Advisory: Writing misinformation on station logs (in other words, saying you were present for a shift when you were not) is considered academic dishonesty and will be reported to the appropriate academic administrative offices and may lead to a variety of penalties including failing this course, expulsion from the college or other actions as described in the College publications. We frequently check the studio, and someone is always listening, so do not do it because you will be caught.

Course Grading Rubric

A	<p>30 total (25 On-Air Hours & 5 Off-Air Hours)</p> <p>Tasks to Complete:</p> <ol style="list-style-type: none"> 1. Promotional Description for your show <u>before the end of the 1st week</u> 2. Attending Air-Check Meeting 3. Completely Filling out Program Logs/New Music Logs/BMI Logs 4. Recording an On-Air Announcement for your show by Feb. 3rd. 5. Completed Memo of Self Report
A -	<p>30 total (25 On-Air Hours & 5 Off-Air Hours)</p> <p>Failure to complete one of the five tasks listed above</p>
B+	<p>30 total (25 On-Air Hours & 5 Off-Air Hours)</p> <p>Failure to complete two of the five tasks listed above</p>
B	<p>30 total (25 On-Air Hours & 5 Off-Air Hours)</p> <p>Failure to complete three of the five tasks listed above</p>
B-	<p>30 total (25 On-Air Hours & 5 Off-Air Hours)</p> <p>Failure to complete four of the five tasks listed above</p>
C+	<p>30 total (25 On-Air Hours & 5 Off-Air Hours)</p> <p>Failure to complete five of the five tasks listed above</p>
C	Failing to make hours totals by less than 5 hours.
C-	Failing to make hours totals by 5-10 hours.
F	Anyone below 20 total hours of on-air and off-air.

Average Time Dedication: It is expected that you will spend the approximate time listed below on tasks in this course. Understand that these are weekly averages (some weeks will demand more than others; some students will need more time than others).

In Class Meetings	1 hour
Class Work(On-Air Station Hours and Off-Air station work)	3 hours
Total Average Weekly Time Dedication	4 hours