

COMM 116 Television Workshop Spring 2017 M-4 pm

Instructor: Chris Goble
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Office Hours: MWF 11-12, TR 1-2, or by appt.

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Course Description: Practical experience in television production with a primary focus on producing a weekly news/sports program. May be repeated 3 times for credit. (One Credit)

Course Goals:

1. Each student will get some practical experience in television.
2. Each student will produce two individual productions (stories) for a cable news/sports program.

Attendance Policy: COMPLETE YOUR STORIES! The other students are counting on you. Missing a story you are scheduled to work on will result in failing the production. Attendance will be taken at each weekly meeting. Each student is required to attend scheduled weekly meetings. During these meetings, students will receive training, assignments and critiques of work. **Missing more than 3 meetings will result in failing the course.**

Equipment Use Policy: The student taking equipment agrees to return the equipment in the same condition it left. Students are responsible, financially, for all damage to the equipment while they have it checked out. Mistreatment of equipment and late return will cause suspension of equipment check out rights and a 10% reduction in the grade for that assignment.

Average Time Dedication: It is expected that you will spend the approximate time listed below on tasks in this course. Understand that these are weekly averages (some weeks will demand more than others; some students will need more time than others).

In Class Discussion	1 hours
Class Preparation	.5 hour
Outside Class Individual Projects (Story Assignments, Deconstruction Assignment)	1-2 hours
Total Average Weekly Time Dedication	3.5 hours

Learning Environment Expectations:

Each student is expected to conduct themselves properly in class. This includes:

1. Having read the syllabus/schedule thoroughly and understanding each assignment. If unclear, asking a question after reading and trying to understand, not before.
2. Being prepared for each class/lab with reading completed, assignments and project completed both for final review and in draft form, note taking materials ready, lab manual with you at all times.
3. Being fully engaged during class. Taking notes and participating in class discussion.
4. Checking your Monmouth College email at least twice a day. I will communicate vital information through campus email; you need to check it often and definitely before coming to each class period. With so many smart phones, there is no reason you can't set up your email app to the college email. I will check my email often and respond to questions as soon as I can, but not instantly.
5. Showing respect and consideration to the professor and other students in the course. If you are causing a disruption, you will be asked to leave and will lose credit for the day.
6. Understanding that I am not here to hold your hand, I am here to work with you to learn. I encourage any and all questions but only after you have tried to understand it yourself. I will not know you are confused unless you ask questions early enough we can work through it. Staying confused will only add more confusion.
7. There is great value in self-discovery. I have made every effort to set up the course to guide each of you to learn the material but some has to come from you. For example in lab, if you are asking how to do something in a program that is clearly outlined in the lab manual and your manual is not out on the desk open to the explanation, I will not show you how to do it but point you to the section of the manual that describes it. Once you have tried to figure it out, if you are still having issues, I will assist you.
8. I spend a great deal of time trying to give meaningful feedback on drafts and assignments. I expect you to read those comments and use them to improve and further understand the material.

Plagiarism & Cheating: According to Webster's, to plagiarize is "to steal or pass off the ideas or words of another as one's own... to use created productions without crediting the source... to commit literary theft... to present as new or original an idea or product derived from an existing source." If you are caught cheating on tests or turning in work that is not your own, you will fail the assignment and the offence will be reported to the Academic Dean.

Academic Support: Teaching & Learning Center: The Teaching and Learning Center offers various resources to assist Monmouth students with their academic success. All programs are FREE to Monmouth students and are here to help you excel academically. Our services are not just for struggling students, but designed to assist all students to get better grades, learn stronger study skills, and be able to academically manage your time here.

Visit us at the 2nd floor of Poling Hall from 8am-4:30pm or on line at <http://www.monmouthcollege.edu/academics/support/tlc>

We can also be reached at: tlc@monmouthcollege.edu or 309-457-2257

Disability Support Services: Monmouth College wants to help all students be as academically successful as possible. It is the goal of Monmouth College to accommodate students with disabilities pursuant to federal law, state law, and the college's commitment to equal educational opportunity. Any student with a disability who needs an accommodation should speak with the Teaching and Learning Center. The Teaching and Learning Center is located on the 2nd floor of Poling Hall, 309-457-2257, or <http://www.monmouthcollege.edu/life/disability-services>

Course Assignments: (100 points total)

1. **Story Assignments:** (60 points @ 20 points each) With the news on a weekly schedule, you will be assigned 3 stories. **Scripts are due via email the next morning by 10 a.m. after you have filmed the story, at that time you will set up an editing meeting with the instructor.** Students will be expected to edit their last 2 stories on their own and schedule a meeting with the instructor to review the edit.
2. **Workshop Participation:** (20 points) During the semester, each student will be required to prepare for different topics for the workshop or complete small assignments that will be discussed during the workshop. Failing to complete those assignments and not fully participating in the class discussions will cause you to lose participation points.
3. **First Story Practice Assignment:** During the second week of class, you will be assigned in small groups to work with a more experienced student (Multi-Media Journalist from COMM 216) to cover a story. If you fail to do this assignment you will lose 5 points on your first regular story assignment.
4. **Show Deconstruction Assignment:** (20 points) Each student will be assigned to attend a taping of the show. Then after watching the finished product on line, they will complete a show deconstruction report consisting of a TYPED 2-5 page critique of the newscast production and each story in the newscast.

Course Grading:

Each Story is worth 20 points each.

Properly shot b-roll material well framed shots, variety of shots focusing on close-ups, stable video, purposeful movement (5 points)

Properly framed interview shots using the rule of thirds, correct mic placement, correct head room, correct talk space, meaningful background (5 points)

Well Edited Production no jump cuts, mixed and leveled audio, proper variety of shots, use of natural sound (4 points)

Properly Filed Story script turned in via *email* by **10 a.m. the morning after you have taped the story** and video edited correctly **by the show Wednesday at 11 a.m.** (1 point)

Well Written Script proper format, complete information including CG information, full research, proper spelling/grammar, creativity (5 points)

Grading Scale:

Your final grade will be determined on the following scale

	100-95% A	94-90% A-
89-87% B+	86-84% B	83-80% B-
79-77% C+	76-74% C	73-70% C-
below 69% F		

Course Schedule
(subject to change)

Date	Topic	Assignments Due	Readings Due
1/16	Class Orientation/ Basic Skills		
1/23	Practice Story		Training Manual
1/30	Basic Video Editing	Practice Script from Story	Editing Manual
	<i>Show Wed. 2/1</i>		
2/6	Practice Editing		
	<i>Show Wed. 2/8</i>		
2/13	Collecting Information- Sources and Interviews		Information Handout
	<i>Show Wed. 2/15</i>		
2/20	TBA		
	<i>Show Wed. 2/22</i>		
2/27	TBA		
	<i>Show Wed. 3/1</i>		
3/6	No Class Meeting		
	<i>Spring Break</i>		
3/13	TBA		
	<i>Show Wed. 3/15</i>		
3/20	TBA		
	<i>Show Wed. 3/22</i>		
3/27	TBA		
	<i>Show Wed. 3/29</i>		
4/3	Show Deconstructions Begin.	Show Deconstruction Group #1	
	<i>Show Wed. 4/5</i>		
4/10	Show Deconstructions	Show Deconstruction Group #2	
	<i>Show Wed. 4/12</i>		
4/17	No Class Meeting	Show Deconstruction Group #3	
	<i>Easter Break</i>		
4/24	Show Deconstructions	Show Deconstruction Group #4	
	<i>Show Wed. 4/26</i>		
5/1	<i>Class Wrap-up</i>		
	<i>Show Wed. 5/3</i>		