

To: All Faculty, Staff and Residential Assistants
 From: Jacquelyn Condon, Vice President for Student Life & Dean of Students
 Subject: **FLAG System (For a Lower Attrition Goal)**

Leaving college is a process. The decision to go home doesn't happen overnight. I would like to work with each of you to see if we can more effectively arrest this process. The earlier we can be aware a student is having difficulty, the better chance we have to correct any problems and get that student on a success track. Our freshmen and sophomores are particularly vulnerable to the stresses and strains of college life. Close attention to the circumstances of those students would be most helpful in lowering our attrition rate and giving more students the opportunity to earn their undergraduate degree. Below you will find a list of early warning signs that may indicate something is amiss in a student's experience. If you become aware of a student who is exhibiting any of these signs, please indicate your concern below and forward to the Office of Student Affairs. (Please secure the form before putting it in the mail so the information can be handled confidentially.) If you would prefer to call (ext. 2114), please feel free to do so.

As always, thank you for your continued interest in our students.

Student's name: _____ Circle: FR SO JR SR (optional)

Your name: _____ Office/Room phone: _____

Date: _____

Observable Behavior: (check all that apply)

- | | |
|---|---|
| <input type="checkbox"/> Aggressive behavior | <input type="checkbox"/> New relationships that are atypical |
| <input type="checkbox"/> Atypical social behavior | <input type="checkbox"/> Not attending class |
| <input type="checkbox"/> Behavior noted as not ordinary | <input type="checkbox"/> Often late for class |
| <input type="checkbox"/> Changes in hygiene | <input type="checkbox"/> Physical appearance/affect |
| <input type="checkbox"/> Condition of room | <input type="checkbox"/> Reporting depression/appearing depressed |
| <input type="checkbox"/> Does not get involved in activities | <input type="checkbox"/> Roommate problems |
| <input type="checkbox"/> Energy level/higher or lower than normal | <input type="checkbox"/> Shows dissatisfaction, lack of purpose |
| <input type="checkbox"/> Fails to turn in assignments | <input type="checkbox"/> Shows inexplicable disinterest |
| <input type="checkbox"/> Has mentioned TRANSFERRING | <input type="checkbox"/> Shows significant variation in performance |
| <input type="checkbox"/> Has not pre-registered | <input type="checkbox"/> Sleeps in class |
| <input type="checkbox"/> Home life changes | <input type="checkbox"/> Sleeping more/less |
| <input type="checkbox"/> Is a potential retention concern | <input type="checkbox"/> Suicidal/homicidal thoughts or ideations |
| <input type="checkbox"/> Isolates him/herself in room | <input type="checkbox"/> Unusual content of writing |
| <input type="checkbox"/> Late in turning in assignments | <input type="checkbox"/> Weight loss or gain |
| <input type="checkbox"/> Mood swings (unusual) | <input type="checkbox"/> Other (please specify on back) |

Student Affairs Use Only:	ID#:	Greek Involvement: Y N	Chapter:
Advisor:	HS Rank:	GPA(HS for FF):	ACT:
Contacted student for appointment:		Previous FLAG: Y N	
Hall/Room#:		Follow up instructions:	
Appointment Date/time:		Respond to FLAG initiator,	
FF FR T1 R1 SO T2 R2 JR T3 R3 SR		Dean Condon, Advisor, Stephanie Kinkaid	