

NEW MAJOR/MINOR/CONCENTRATION/PROGRAM PROPOSAL FORM

Please submit one signed hard copy and an e-mail version to the current chair of the Curriculum Committee. Consult with the registrar on issues of appropriate course numbers and catalog copy format before submitting. If an item is left blank, or if you do not submit some of the requested materials, please provide a note explaining why the item does not apply to your proposal. Please do not modify the proposal format. If you are submitting a proposal that covers multiple areas and you believe that you need to adapt this outline, please consult with the chair of the Curriculum Committee.

TYPE OF PROPOSAL <small>(check one)</small>	Major	Minor	Concentration	Program
TITLE				
PRIMARY CONTACT		PHONE		DATE SUBMITTED
OVERVIEW				
REQUIREMENTS				
GOALS & OBJECTIVES				
ACADEMIC CONSIDERATIONS				
How does this proposal promote a scholarly campus climate?				
Which of Monmouth College's educational goals are supported by this proposal?				
How does this proposal support the liberal arts perspective of the college?				
INTERDISCIPLINARY CONSIDERATIONS				
Does this program have an interdisciplinary focus? If so, describe.				
STUDENT RECRUITMENT				
What is the evidence that this proposal has potential for attracting new students?				
How will this proposal effect student enrollment in existing college programs?				
What is the prospect for students in this proposal for graduate school and jobs?				
What areas of the curriculum are likely to see growth as a result of this proposal?				

What is the long-term viability and relevance of this proposal?	
SUPPORT	
List the key faculty, administration & staff who have indicated support for this proposal.	
RESOURCES	
What additional staffing will be needed for this proposal?	
What additional courses will be needed for this proposal? Who will teach them?	
Will other courses /programs be cut in order to staff this proposal? If so, list them.	
List any other resources (library, computer equipment, etc) needed for this program.	
List any additional startup costs.	
List additional ongoing costs.	
Describe any external funding opportunities for this proposal.	
ASSESSMENT	
Assessment is a key factor in the Monmouth College curriculum. As part of the approval process, proposals must include a plan that will become the basis for future assessment. As such, proposals will identify specific program goals. The proposal will identify broader goals from the mission statement or the catalog statement of the curriculum that are met by the goals of the proposal, and will further describe the linkages between the broader college-wide goals	

and the more specific goals of the proposal.

The assessment plan will also describe how the goals of the proposal are met by the required coursework.