

Name (type or print) _____
Last First Middle Maiden

Graduation Date _____ Social Security Number _____

CERTIFICATION OF ACCURACY

I hereby certify that the information I have provided the Wackerle Center & Leadership Center for inclusion in my credential file is true and accurate to the best of my knowledge and belief.

Signature of Candidate

Date

CREDENTIAL FILE RELEASE AUTHORIZATION

I hereby authorize the release of my credential file from Monmouth College to an employer or educational institution requesting such information which in the discretion of the Wackerle Career & Leadership Center staff have a bona fide and legitimate placement purpose in requesting such information. I understand that my credential file will include a candidate data form, letters of reference, a copy off my Monmouth College transcript and any other information present at my request or with my approval, and with the approval of the Director of the Wackerle Career & Leadership Center.

Signature of Candidate

Date

WAIVER OF ACCESS ACKNOWLEDGMENT

I understand Public Law 93-380, the Family Educational Rights and Privacy Act of 1974 grants all students the right to inspect and review all of their official educational records and letters of reference written on or after January 1, 1975. I understand a student may waive her/his right to inspect and review letters of reference which is to be done in writing and signed by the student. I understand a waiver may be revoked with respect to any action occurring after the revocation, but the revocation must be in writing and signed by the student.

Signature of Candidate

Date