

**Monmouth College Faculty
Professional and Teaching Activities
July 1, 2002 - June 30, 2003**

Name:

1. Teaching

A. Course/Program Development: List new courses or programs (major, minor, etc.) that you have developed. Attach appropriate course/program descriptions, syllabi, etc.

B. Features of Courses/Programs: List noteworthy aspects of the courses or programs in which you currently teach such as the organization of the course/program, the syllabus, the use of creative/innovative teaching methods, the use of creative/innovative assignments/evaluation methods, the development of particular course materials, etc. Attach course/program descriptions, syllabi, copies of materials, etc.

C. Professional Development and Scholar Activities:

- a. List the professional organizations to which you belong, the offices held and meetings attended.

- b. Formal Study (graduate school, workshops, institutes, etc.)

- c. Professional honors (awards, grants, etc.)

- d. Program Participant at Professional Meetings: List any papers presented, symposia/workshops organized, etc., sessions chaired, program offices held. Attach copies or descriptions.

- e. Publications: List any general or scholarly articles, stories, poems, essays or books published or works of art exhibited or performed, etc. Copies should be sent to the Library for inclusion in the collection of faculty publications.

- f. Presentations: List any presentations made at professional meetings, workshops/colloquia/seminars organized for professional or academic groups, exhibitions, etc. Attach copies, descriptions or outlines.

- g. Project (Research/Writing) in Progress and other professional development activities.

D. Service:

- a. Contributions to the College Community: List any activities which support the operation of the College as a community such as advising student groups, working with student or alumni groups, maintaining or improving good relationships among students, between the College and its constituencies, recruiting of students, development activities, alumni activities, improving the public image of the College, etc. Attach descriptions of these activities.

- b. Presentations Made to College Audiences: List any presentations made to student or faculty groups, such as sabbatical presentations, convocations, gallery talks, workshops/colloquia organized for student or faculty groups, etc. Attach copies of papers, outlines or descriptions.

- c. Non-Campus Presentations: List any presentations made to community groups, non-academic audiences, professional groups, expert testimony, etc. Attach copies of papers, outlines or description.

- d. Contributions to the General Life of the College: List any other activities, such as faculty committee assignments and special responsibilities on campus, outreach to the community through speeches, nonpaid consulting, etc. Attach copies of any reports, analyses, etc., you have written in that capacity.

- e. Other Activities: List any other activities in which you have been involved over the past year which do not fit into any of the previous categories and which you consider to be significant for the faculty and College. Attach descriptions of these activities.